



SOUTHERN CALIFORNIA INTERMOUNTAIN  
REPEATER ASSOCIATION

P.O. BOX 1592, Running Springs, CA 92382

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## BOARD MEETING MINUTES

June 16, 2010

7:00 PM

791 N. Pepper Ave., Colton, CA 92324-1800

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### Attending Board Members:

- Craig N. Holmes – President
- Aaron M. Scullin – Vice President
- Aaron M. Scullin – Secretary, Acting
- Kris Scullin – Treasurer
- James L. Dowdle – Membership Chair
- Jared R. Case – Repeater Chair
- John Hunter – Member at Large (Term Ending 12/10)
- Bob Moore – Member at Large (Term Ending 12/09)

### Absent Board Members:

- Earl Purkiss – Member at Large Director (Term Ending 12/11)

### Members Present:

- Michele Hunt

## I. Call To Order

- a. Time – 7:10 PM

## II. Invocation

- a. By Jared R. Case

## III. Approval of Minutes

**Action Item (1):** It is moved that we approve the minutes of the April Board 2009 meeting.

Motion: Craig Second: Jim Voting: 100% in Favor

## IV. Board Vacancies

- a. By-laws: Article V, Section 5, B – *“A vacancy or vacancies in the Board of Directors shall be deemed to exist in case of death, retirement, resignation or removal of any Director, or if the members fail at any Annual or Special meeting of the membership to elect the full authorized number of Directors to be elected at that meeting.”*
- b. Membership failed to elect 2010 slate of officers at the last Annual Meeting.

**Action Item (2):** It is moved that we fill the Board Vacancies as follows:

Craig N. Holmes – President  
James L. Dowdle – Vice President  
Aaron M. Scullin – Secretary  
Kris Scullin – Treasurer  
Michele Hunt – Membership Chair  
Bob Moore – Repeater Chair  
Jared R. Case – Member at Large (Term Ending 12/12)

Motion: Kris Second: Jared Voting: 100% in Favor

**V. Treasurer’s Report – Kris Scullin**

- a. Review current Financial Statement

**Action Item (2):** It is moved that we approve the Treasurer’s Monthly Report.

Motion: Aaron Second: Jim Voting: 100% in Favor

**VI. President’s Report – Craig N. Holmes**

- a. Snow Peak – Next trip for repairs planned for July 23<sup>rd</sup>. Still waiting for snow to melt at the site. The radio PL is not functioning properly, therefore the repeater is turned off most of the time now. When possible, the system is temporarily turned on during the Sunday night ERC nets.
- b. Eagle Tower – Solar power – Aaron & John are working on getting this completed.
- c. L.A. Storehouse – Get the 20 foot pole – Jared is going to check on the availability of a free pipe to use as a mast for the site. If not available, Aaron will order a new Galvanized pipe for a mast and have it delivered to the L.A. Storehouse Site.
- d. Fountain Valley – May have to abandon our 2M repeater pair at this site and convert to a 440 System. May look into seeing if we can move the frequency pair to a new site.
- e. Bakersfield – The Stake Center has a 60’ tower. They also have radios but no filters yet. In the process of doing radio propagation tests.
- f. Fresno – Church members own several repeater systems. All are committed to other organizations presently. In the process of doing radio propagation tests.
- g. San Diego – Need to gather donations to begin developing a system for this area. If we obtain enough donations, we already have a site. The site does require us to have insurance on the installation however.
- h. 220 Repeater in RS – SCIRA, Inc. needs to join SMA and complete the paperwork to request coordination. Craig asked John to do the RFC.

**VII. Strategic Plan, Update**

- a. Update, add to, modify list of projects.
- b. Vote on expenditures

**Action Item (3):** It is moved that we approve the updated Strategic Plan and the following expenditures.

Description:

Amount not to Exceed:

Join 220 SMA Coordination Group	\$20.00
LA Storehouse – Purchase a pipe for a mast if not able to get for free	\$200.00
LA Storehouse – Purchase a Comet GP-9 Antenna	\$200.00
Snow Peak Repeater – Purchase a commercial 440 Repeater	\$3000.00
Snow Peak – Purchase a Beam Antenna	\$200.00
Eagle Tower – Purchase a duplexer	\$500.00
Ontario Link – Purchase a duplexer	\$200.00
Ontario Link – Purchase 75' coax	\$125.00
	<b>Total: \$4,445.00</b>

Motion: John    Second: Michele    Voting: 100% in Favor

**VIII. Vice President Report – James L. Dowdle**

- a. Updated membership information – will hand out a membership spread sheet
- b. Updated Members Benefit list spread sheet will be handed out
- c. Brief report on Fresno meeting and SCIRA table display
- d. Thank you letter for David Abel discussion
- e. Would like the list of ERC members who check into the regular nets so that he can make sure they know about SCIRA, Inc.

**IX. Secretary Report – Aaron M. Scullin**

- a. Eagle Tower
  - i. Working on Budget for Generator with John Hunter
  - ii. Working on Solar Power Panel Installation with John Hunter
  - iii. Power Reimbursement
    - 1. Sample from the Southern California Edison Co. Web site for energy usage and cost calculations.

60 Watts X 5 hours per day = 300 Watt hours  
 300 Watt hours X 30 days per month = 9000 Watt hours  
 9000 Watt hours / 1000 = 9 kWh  
 9 kWh X \$0.14 = \$1.26 Monthly cost to operate

**KWH CONVERSION**  
**AMPS X VOLTS = WATTS**  
**WATTS X HOURS USED = WATT HOURS**  
**WATT HOURS / 1000 = KILOWATT HOURS (kWhs)**  
**kWh X \$0.14 = HOURLY COST**

- 2. Eagle Tower Peak Energy Consumption & Cost

SCE:  
 Tier 5 Rate - \$0.31 per kWh Usage  
 Bond Charge - \$0.01 per kWh Usage  
 Total - \$0.32 per kWh

50 AMPS X 115 VOLTS = 5,750 Watts – Power Supply  
 6 AMPS X 115 VOLTS = 690 Watts – Echolink Computer  
 1 AMP X 115 VOLTS = 150 Watts – Monitor

6,550 Total Watts x 24 Hrs = 157,320 Watt Hrs.

157,320 Watt Hrs. / 1000 = 157.32 kWhs

157.32 kWhs X \$0.32 = **\$50.34 Current peak monthly cost to operate Eagle Tower.**

3. See supporting documents.
4. It should be noted that Aaron M. Scullin & Susan J. Scullin have been and will continue to donate the full cost of Monthly Insurance and Property taxes for the Eagle Tower Repeater System and Tower.

**Action Item (4):** It is moved that SCIRA, Inc. begin paying its portion of the monthly energy consumption at Eagle Tower in the amount of \$25.00 per month. SCIRA, Inc. will make monthly checks payable to the Southern California Edison Co. (SCE).

Motion: Kris    Second: Michele    Voting: 100% in Favor

Aaron M. Scullin, Secretary – Abstained from discussion following motion and Abstained from voting.

- b. Mileage Reimbursement – With the increase in the number of and distances to reach our repeater installations, an increased financial burden is being placed on our Board Members. It is my opinion that SCIRA, Inc. should begin reimbursing Board Members for actual miles driven to and from Repeater Sites and Special Projects (TASMA Mtgs. Etc.) in the course of fulfilling their respective duties. Reimbursement should not be granted for attending regular board meetings. Secretary will create a mileage reimbursement form. See copy of the IRS 2010 Standard Mileage Rates attached to this agenda.

**Action Item (5):** It is moved that SCIRA, Inc. begin reimbursing Board Members for travel to and from Repeater Sites and Special Projects in the amount of \$0.30 per actual mile. Reimbursement will document mileage using **SCIRA, Inc. Mileage Reimbursement Form**. Two independent Board members shall additionally sign off on forms.

Motion: Kris    Second: Jared    Voting: 7 in Favor, 1 in Opposition

- c. Remaining Secretary Items were delivered by Bob Moore
- d. Web Site
  - i. Have posted list of members. This can be updated as often as our Membership Chair updates the official list of members. I suggest we include a “Member Since” field. This shows the longevity of our membership and portrays stability of the organization to potential new members.
- e. Recommended Tactical Call Sign Usage during events and disasters
- f. Regional ERC Conference – August 7<sup>th</sup> @ 9:00 AM, Cerritos Stake Center. SCIRA, Inc. will hold a brief meeting @ 8:30 AM. Various classes of instruction will be held.
- g. SCIRA, Inc. Brochure will be updated with new Board positions updated.

## **X. Membership Chair Report – Michele Hunt**

- a. Will obtain quotes for Board Member Liability Insurance and Insurance for Repeater Sites and present to the Board.

**XI. Repeater Chair Report – Bob Moore**

- a. No report submitted.

**XII. Member at Large Director Report – Earl Purkiss**

- a. No report submitted.

**XIII. Member at Large Director Report – John Hunter**

- a. No report submitted.

**XIV. Member at Large Director Report – Jared R. Case**

- a. No report submitted.

**XV. Adjournment**

**Action Item (6):** It is moved that we adjourn at 9:45 PM.

Motion: Kris Second: Craig Voting: 100% in Favor

**XVI. Benediction**

- a. Invitation by Kris Scullin

**Note:** Next General Membership & Board Meeting August 7, 2010 @ 8:30 AM

Minutes taken by Aaron M. Scullin