



## Board of Director's Meeting Minutes

April 15, 2009

Meeting Location: Bishop's Storehouse, 791 N. Pepper Ave., Colton CA 92324-1800

The meeting was called to order by President Craig Holmes at 7:08 PM.

The opening prayer was given by Craig Holmes

The following directors, constituting a quorum, were present at the meeting:

Craig, N. Holmes, President  
Aaron M. Scullin, Vice President  
Mark R. Hayden, Secretary  
Nyles G. Peterson, Treasurer  
James L. Dowdle, Membership Chair  
Joe Parrino, Repeater Chair  
Michael K. Sorensen, Board Member at Large

Board members absent were:

James L. Burton, Board Member at Large  
Jared R. Case, Board Member at Large

Craig introduced the guests Ron Koyle, KI6AEY, Weston Taylor, KI6WMA, and Wells Koyle.

The institution of a weekly SCIRA training net (approved by the Board in January, 2009) was moved from the President's Report to the first topic of discussion since it involved the invited guest Weston Taylor. Weston, a fairly new ham has had years of organizational and speaking experience in the military and as a college instructor. President Holmes asked Weston to consider being the Control Operator for this training net as he felt that Weston's background would be a valuable asset to SCIRA. Weston said he would consent to running the net contingent upon learning more about conducting a net and upon further discussions with Craig. Joe Parrino and Mike Sorensen will act as advisors for the net. Weston would determine the day and time of the net and report back to the Board for approval. The net would be held on 144.895 MHz, +PL 203.5

The Board recommended the following possible topics to be covered on the training net:

SCIRA bulletins  
 Hand held radios and how to program them  
 Batteries  
 Power supplies  
 Antennas  
 Grounding  
 Go-bags  
 Traffic handling and use of ERC forms  
 Use of simplex versus repeaters  
 Cross banding  
 Echolink  
 Winlink

Following the discussion, Craig thanked Weston, Ron, and Wells and dismissed them from the remainder of the meeting.

Reading of the Minutes

**Action Item No. 1: MSC (Scullin - Dowdle)**

**Waiving of the reading of Minutes of the March 18, 2009 Board of Directors Meeting was unanimous, and the Minutes were thereby approved.**

Treasurer's Report

The Treasurer reported SCIRA, Inc. finances dated 31 March, 2009. There is a balance of \$8,623.27 in the checking account at this time, including a store credit of \$17.53 at HRO .

**Action Item No. 2: MSC (Hayden - Sorensen)**

The Board unanimously approved the Treasurer's Report as submitted.

Reports of Officers

a) Report of the President .....Craig Holmes, KF6ZAF

1. Banning Repeater. Craig said that the Banning repeater would be moved to Snow Peak as soon as access could be obtained. The purpose of the move was to maximize the use of existing equipment to be able to cover a wider area of the low desert. Perhaps Aaron would use his quad runner(s) to go there, but no date was set.
2. Nyles mentioned that he had misplaced the contact information about a pending donation of six meter duplexers and asked the Board if they had the information so he could pick them up soon. Craig said he had the information and would give it to Nyles.

3. Fountain Valley Repeater. Craig reported that the next step will be to get 2 controllers for the repeater.
4. There was a short discussion about the availability of four 440 MHz cavity filters on E-Bay for a “Buy It Now” price of \$175.00. Craig asked that the Board authorize Jim Dowdle to purchase this equipment after the meeting and submit the invoice to Nyles for immediate reimbursement.

**Action Item No. 3a:** MSC (Peterson – Hayden) To approve the expenditure of \$175.000 plus shipping by Jim Dowdle for four 440 MHz cavity filters on an E-Bay “Buy It Now” purchase.

5. Craig stated that SCIRA was in need of one 440 MHz radio for the Snow Peak station to serve as a link radio. He asked for Board authorization for Jim Dowdle to find the best price for a Yaesu FT-7800R and purchase it. Jim would receive immediate reimbursement.

**Action Item No. 3b:** MSC (Parrino – Peterson) To approve the expenditure of funds not to exceed \$300.00 for the purchase of one dual band Yaesu FT-7800. Jim Dowdle will find the best price for a Yaesu FT-7800R and purchase it.

6. Santiago Peak. Craig announced that there may be an opportunity for SCIRA to obtain a 2 meter repeater location on Santiago Peak. SCIRA members Frank Marchese and Bob LaBarge will be the contact people for this project. More details are forthcoming.
7. San Diego Repeater . Craig announced that he and Aaron had met with Glade Gummow, property Asset Manager for Property Reserve, Inc. on April 3, 2009 about the use of roof space on the Nobel Executive Center in La Jolla, CA for the installation, operation and maintenance of a SCIRA amateur radio repeater station to serve the Emergency Response Communications net of the Church. The request was favorably received contingent upon the signing of a Memorandum of Understanding by both parties. The SCIRA Secretary will draft the MOU document.
8. Thousand Oaks Emergency Preparedness Conference. Pursuant to the request by member Karl Moody, Thousand Oaks Stake Communications Specialist at the March 2009 Board meeting, the Board agreed to have SCIRA, Inc. participate in the event. Mark Hayden will attend the conference and be in charge of a display and /or demonstrations at the event, scheduled tentatively for the first weekend in August 2009. The Board expressed its concern that August was not a good month for such an event, and advised President Holmes to discuss an alternate month with Karl Moody.
9. SCIRA History project. Craig discussed the SCIRA journal project and asked the Board to submit stories and photos to Carolyn Hayden. Mark Hayden presented the scrapbook/journal to the Board so they could see the work in progress.
10. Shake Out. Craig deferred his discussion of SCIRA participation in an October 17, 2009 Shake Out exercise to Jim Dowdle’s Report.

b) Report of the Vice President .....Aaron Scullin, K6AMS

1. Reimbursements. Aaron Scullin requested reimbursement for his recent expenses in conjunction to hats.

~~Action Item No. 4: (MSC Hayden – Peterson) SCIRA, Inc. will reimburse Aaron M. Scullin for \$ 487.00.~~

Motion withdrawn

2. Aaron stated that he had received a “Critical Worker Pass” to the San Bernardino mountain areas. This pass is vital to SCIRA for emergency repeater service and repairs.
3. Clothing. Aaron reported that he had delayed the project to produce photos of SCIRA items for inclusion on the website. To be given to Mike at a later date.
4. TASMA. Aaron stated that he has submitted an application to TASMA for coordination for the Running Springs backup repeater, but has not yet received a response. He will be attending the May 30, 2009 TASMA meeting to follow up on this.
5. La Jolla Repeater Site. Refer to Craig’s item Number 7.
6. Eagle Tower Projects.

Nyles expressed his concern about the overall cost versus benefits of the Eagle Tower for SCIRA. He also was concerned about the coverage of any repeater installed there and whether there might be transmission interference with northern repeaters. Joe mentioned that it is possible to use co-phased Yagis antennas to “notch out” signals where they are not wanted. We need a 270 degree array to do this.

7. Aaron reported the following:
  - a. Foundation Project
    - i. Minor Variance submitted on 3/4/09. County staff has accepted the application, with formal approval set for April 17, 2009.
    - ii. Aaron submitted a report done by Alex Scullin for the installation of the Eagle Tower for the Board to review. Jim Dowdle had some procedural questions about the report and expressed his concern for the safety of the Boy Scouts who work on the assembly. Aaron assured the Board that every precaution would be taken, and that the Scouts would not perform hazardous duties.

**Action Item No. 5:** MSC (Scullin – Peterson) The SCIRA Board approves the Eagle Tower assembly plans as submitted by Alex Scullin.

c) Report of the Secretary.....Mark Hayden, N7YLA

Mark Hayden presented a donation check in the amount of \$100.000 to SCIRA, Inc. This donation was obtained from instructional fees charged at a recent Technician Licensing Class conducted by the Glendora Emergency Response Communications group. Mark recommended that other Stakes who hold licensing classes might consider this method of raising funds for SCIRA.

d) Report of the Membership Chair..... Jim Dowdle, KG6TQT

1. Jim reported that there are now 102 current SCIRA members. The latest spreadsheet of members is on the Google groups.
2. Recent renewal information:  
21 e-mails have been sent, 5 letters have been sent, and there have been 7 renewals.
3. SCIRA patch. Jim reported about the pricing that he obtained for patches. After some discussion the Board authorized Jim to purchase 300 patches from Butler's Patches at \$.84 per patch for a total of \$252.00 plus tax and shipping.

**Action Item No. 6:** MSC (Dowdle-Scullin) The Board approves the patch quote c13411 from Butler's Patches for 300 patches at \$.84 per patch for a total of \$252.00 plus tax and shipping.

4. Eagle Tower dedicatory plaque. Jim asked for the Board's assistance in the wording for the plaque. He asked that a subcommittee be appointed to assist him. Aaron noted that there is no hurry for this since the dedication will most likely be in September 2009.

~~**Action Item No. 7:** SCIRA will appoint a sub-committee to help with planning and extending invitations to appropriate individuals to the Eagle Tower dedication ceremony and all related events~~

Motion withdrawn

5. There was a short discussion about issuing a one year membership to Patrick Scullin for his excellent graphic design artwork for SCIRA. Patrick has spent many hours in behalf of SCIRA.

**Action Item No. 7a:** MSC (Peterson – Holmes) As a token of its appreciation the Board hereby authorizes the Membership Chair to issue a complimentary one year SCIRA membership to Patrick Scullin.

6. Jim indicated that the worldwide Boy Scout Jamboree On The Air is held on the third Saturday in October each year. An annual earthquake shakeout was recently announced by the State to be held on the Thursday prior to the JOTA. The Board issued the

following policy statement:

Action Item No.8: MSC (Dowdle – Scullin) SCIRA, Inc. recognizes and supports the annual Boy Scout Jamboree On The Air (JOTA) activities to be held concurrently to an ERC ShakeOut exercise on October 17, 2009. Both activities can successfully be held on the same day. It is recommended that Stake ERC representatives contact their Stake Boy Scout leadership to encourage JOTA planning and radio operations within their respective Stakes. The Board recognizes that the importance of introducing Boy Scouts to amateur radio can not be over emphasized, as future ERC leaders are spawned from positive experiences such as JOTA.

e. Report of the Repeater Chair.....Joe Parrino, N6WZK

Joe reported that he has the equipment ready for Snow Peak.

Reports of the Directors

f. Report of Board Member at Large .....Mike Sorensen, KI6HWQ

No report.

g. Report of Board Member at Large .....Jim Burton, KG6VBM

No Report, board member absent.

h. Report of Board Member at Large..... Jared Case, KD6YPD

No Report, board member absent.

Closing Comments.....Craig Holmes, KF6ZAF

The next SCIRA, Inc. Board meeting will be Wednesday, May 20, 2009 at the Colton Storehouse at 7:00 pm

Craig thanked the Board for accomplishing so much at this meeting.

Closing prayer.....Mike Sorensen, KI6HWQ

The meeting was adjourned by unanimous consent at 9:45 pm.

Respectfully submitted,

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Mark R. Hayden, Secretary, SCIRA, Inc.

Dated April 21, 2009