



## Board of Director's Meeting Minutes

March 18, 2009

Meeting Location: Bishop's Storehouse, 791 N. Pepper Ave., Colton CA 92324-1800

The meeting was called to order by President Craig Holmes at 7:14 PM.

The opening prayer was given by Craig Holmes

The following directors, constituting a quorum, were present at the meeting:

Craig, N. Holmes, President  
Aaron M. Scullin, Vice President  
Mark R. Hayden, Secretary  
Nyles G. Peterson, Treasurer  
James L. Dowdle, Membership Chair  
Michael K. Sorensen, Board Member at Large

Board members absent were:  
Joe Parrino, Repeater Chair  
James L. Burton, Board Member at Large  
Jared R. Case, Board Member at Large

Reading of the Minutes

### Action Item No. 1: MSC (Sorensen - Holmes)

The Minutes of the February 18, 2009 Board of Directors Meeting were unanimously approved.

Treasurer's Report

The Treasurer reported SCIRA, Inc. finances dated 28 February, 2009. There is a balance of \$6,204.37 in the checking account at this time, including a store credit of \$17.53 at HRO .

Action Item No. 2: MSC (Hayden - Dowdle)

The Board unanimously approved the Treasurer's Report as submitted.

## Reports of Officers

## a) Report of the President .....Craig Holmes, KF6ZAF

1. Fountain Valley Repeater. Craig reported that the next step will be to get a controller for the repeater.
2. Banning Repeater. Craig said that hams in the Low Desert area have been able to connect to the repeater; however, nearby FM station RF may be interfering with the repeater since the repeater link is not working. More trials are needed and several hams will be needed to verify signals. No date was set for further testing.
3. San Diego Repeater . Craig and Aaron will meet with Salt Lake management officials on April 3<sup>rd</sup> to go over SCIRA, inc. plans to establish a repeater on the Church owned office building in La Jolla. Craig said that we will have to install a low profile station on the roof using a magnet mounted directional antenna on top of one of our cabinets. Joe Parrino has a couple of possible frequencies to use at this station.
4. Winlink: Craig explained how Winlink works and the advantage to SCIRA. The board decided to do further research and planning for Winlink with no set time line to install a Winlink system. Mark Hayden gave the board copies of "Introduction to Winlink 2000" for their review.
5. There was a short discussion on Action Item No. 3 which was a tabled motion at the last board meeting so that the treasurer could be present for a vote.

Action Item No.3: MSC (Peterson – Scullin) All membership dues collected by SCIRA Inc. is to be deposited into the general fund of the organization. All other monetary donations not related to membership dues shall be deposited into the general fund unless specifically earmarked by the donor. Acceptance of earmarked donations shall be at the discretion of the board.

6. Participation at an Emergency Preparedness Conference. Craig reviewed the request that was presented at the last board meeting by Karl Moody, a SCIRA member from Thousand Oaks who has requested SCIRA to be a co-organizer in an area-wide conference at the Thousand Oaks Stake this summer. After some discussion it was decided that SCIRA would only be able to take on a minor role such as setting up a display booth and/ or giving a PowerPoint presentation. Mark Hayden volunteered to participate on behalf of SCIRA. Craig will ask Carl McClaine, Colton Storehouse manager to make further arrangements with Karl Moody as necessary. The board thought that the Conference, planned for the first Saturday in August was a very poor time of the year due to summer vacations, etc.

## b) Report of the Vice President .....Aaron Scullin, K6AMS

1. Reimbursements. Aaron Scullin requested reimbursement for his recent expenses in conjunction to hats, and the repeater installation at Keller Peak totaling \$487.90

**Action Item No. 4:** (MSC Hayden – Peterson) SCIRA, Inc. will reimburse Aaron M. Scullin for his receipts totaling \$487.90.

2. SCIRA, Inc. – Blog. Aaron reported on the blog and encouraged board members to contribute with posts.
3. Clothing. Aaron gave the board copies of the current inventory of SCIRA wear and noted that photos will be taken for posting on the website. Each board member was given three SCIRA, Inc. hats to sell.
4. TASMA Eagle Tower Application. Currently SCIRA is number 3 on the TASMA waiting list. Aaron is planning on attending the next meeting on May 30<sup>th</sup> to follow-up on it. He reported that the Running Springs Backup Application was mailed on 3/2/09 to request coordination, but no response has been received.
5. La Jolla Repeater Site. Refer to Craig's item Number 3.
6. Eagle Tower Projects. Aaron reported the following:
  - a. Foundation Project – Blake Scullin
    - i. Minor Variance submitted on 3/4/09. County staff advised us that it could take 1 to 2 month processing time.
    - ii. Tower foundation section arrived on 3/10/09.
    - iii. Fundraising and membership drive is moving ahead nicely. Still need additional funds. Now that funds are collecting in the general fund account, we need to transfer this to the Eagle Tower Project so that they are preserved.

~~**Action Item No. 5:** It is proposed that Treasurer transfer a portion of the general funds to the Eagle Tower Project funds, the exact amount to be determined by Board after reviewing current financial report.~~ This motion was withdrawn by Aaron because it has already been done by the Treasurer. Refer to Treasurer's report.

- b. Tower & Equipment Installation Project – Alex Scullin
  - i. Primary Objective
    1. Assemble tower

2. Mount the 20M Yagi donated by Mark and a 2M Stationmaster on a rotator previously donated
  3. Mount Lifeline safety system
  4. Install shelving and electrical plugs etc.
- ii. Wish List if funds are available
1. Solar Power System
  2. HF Station
  3. Winlink System vs. APRS System
  4. Weather Station

**Action Item No. 6:** (MSC Peterson – Holmes) SCIRA, Inc. accepts the initial Eagle Project “Concept” as written by Alex Scullin and authorizes him to proceed and to prepare his Eagle Project “Details” for later approval by the Board.

Report of the Secretary.....Mark Hayden, N7YLA

Donation of 20 Meter Yagi to SCIRA, Inc.

**Action Item No 7:** (MSC Peterson – Holmes) The board of SCIRA, inc. accepts the donation of a new 20 meter yagi antenna from Mark Hayden, N7YLA. This antenna shall be used at Eagle Tower to provide HF communications for SCIRA, Inc. including but not limited to the ERC HF network of the Church of Jesus Christ of Latter-day Saints.

**Archiving SCIRA, Inc. History.** SCIRA, Inc. has progressed a long way in the short time it has been in existence. It is thought that as time goes on the rich legacy of accomplishments may become lost, especially as current board members end their years of service. It therefore becomes important to maintain SCIRA history for the membership. This legacy should also include testimonials by the board members and others who have witnessed The Lord’s hand in SCIRA’s success to provide emergency communications capabilities for the Church.

**Action Item No.8:** (MSC Scullin – Dowdle) The board authorizes Carolyn Hayden, KG6RFJ to prepare and maintain a scrapbook/journal of SCIRA Inc. events, including photographs and testimonial documents that have been or will be collected.

d. Report of the Membership Chair..... Jim Dowdle, KG6TQT

1. Membership. Jim reported that a spread sheet has been created and posted on the Google groups site on 3-12-09. He will update the sheet as items are provided to members. Jim gave the board the current spreadsheet of contributions and donors.

- 2. SCIRA patch. Jim reported that he is in the process of seeking bids for a patch but realized that the board needed to decide on which of the SCIRA, Inc. designs to use. After some discussion it was decided to use the W6CTR design on the patch.
- 3. Location of Eagle Tower Dedicatory plaque. Jim requested direction from the board as to the exact location of the plaque. After some discussion the board decided that the plaque should be embedded into the concrete foundation at the base of the tower.

Action Item No 9: (MSC Scullin – Hayden) The SCIRA authorizes a payment of \$100.00 to Jim Dowdle for the purchase of two rolls of “forever” stamps.

Action Item No. 10: (MSC Holmes – Scullin) SCIRA, Inc. will plan and direct an area wide emergency net. Similar to the Great Shake Out exercise. At least one time per calendar year, but may consider two times per year. The President of SCIRA could make assignments to board members, or other SCIRA members for specific tasks required to perform the emergency exercise on the SCIRA, Inc. repeaters.

- 4. Jim Reported that as of 3-18-2009 SCIRA, Inc. has 100 paid memberships. He announced that Frank Bigelow, KG6TQV is the 100<sup>th</sup> member. The board celebrated this milestone.

e. Report of the Repeater Chair.....Joe Parrino, N6WZK

No report. Repeater Chair Joe Parrino was absent.

Reports of the Directors

f. Report of Board Member at Large .....Mike Sorensen, KI6HWQ

Mike Sorensen proposed at the February board meeting that SCIRA, Inc. develop a general policy to define the scope and sequence of all monetary donations made to SCIRA. The discussion was postponed due to time constraints, and in deference to the Treasurer’s absence. In the interim, the secretary reworded Mike’s discussion items into a formal policy statement.

Action Item No. 11: (MSC Sorensen – Scullin) The SCIRA, Inc. board hereby adopts the following Guidelines for Donations as policy of SCIRA, Inc. :

- 1. An announcement will be made to the membership explaining the need for funding for all Special Projects. It will be at the discretion of the Board of Directors to specify the exact or approximate dollar amount of funds that are needed to complete a special project.
- 2. Fund-raising events may be held to encourage people to join and contribute to SCIRA, Inc. Generally these events will be free to the public with an option to donate.
- 3. Funds may be gathered through direct solicitation by an official representative of the SCIRA, Inc. Board of Directors. In all cases, care will be taken to insure that all

solicitations for donations are done in a most respectful and grateful manner without coercion.

- 4. There will never be any charge or fee to use SCIRA, Inc. open repeaters. However special benefits may be available only to members including but not limited to Autopatch, Winlink, repeater codes and other ancillary amateur radio operations that may become available.
- 5. It will be the policy of SCIRA, Inc. to not publicize specific contributions for dues and special projects received from individuals or corporate donors, except for reports required by the State Franchise Tax Board and the Internal Revenue Service.

g. Report of Board Member at Large .....Jim Burton, KG6VBM

No Report, board member absent.

h. Report of Board Member at Large..... Jared Case, KD6YPD

No Report, board member absent.

Closing Comments.....Craig Holmes, KF6ZAF

The next SCIRA, Inc. Board meeting will be Wednesday, April 15, 2009 at the Colton Storehouse at 7:00 pm

Craig thanked the Board for accomplishing so much at this meeting.

Closing prayer.....Aaron Scullin, K6AMS

The meeting was adjourned by unanimous consent at 9:15 pm.

Respectfully submitted,

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Mark R. Hayden, Secretary, SCIRA, Inc.

Dated March 23, 2009

